



Norbury Manor Business & Enterprise College for Girls

*Realising potential,
nurturing leaders
of the future*

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Thursday 25th February 2021

Dear Parent & Carers

Further to my notice earlier in the week, I wish to update you with the programme moving forward to fully integrate everyone back into school. In light of recent changes there will be amendments to the 'bubbles' (as per Government guidance) and moving forward all year groups will be in year group bubbles. Students must maintain the bubbles throughout the school day and adhere to the school seating plan. These bubbles will be kept together at break and lunch with designated playground areas as well as in lessons and they will also use designated toilets. For their protection and yours, as their family, they **must not** mix with students from other bubbles.

You may have seen the Prime Minister's announcement that schools will reopen from March 8th 2020. What he didn't disclose is that secondary schools need to test all students and staff on their return three times, which means a phased return for all students to ensure we can safely test all students and staff.

This means we will have a phased return to school to ensure that their proposed COVID-19 national testing programme can take place during the first weeks back after the lockdown. Next week the school will be open to the key worker children however not on Friday 5th March 2021 as this will be the final test day for staff; staff will also need to be briefed and make preparations for students' return from Monday 8th March on a staggered rotation.

Please see the attached document with the schedule for the next 3 weeks. What this means is that next week there are some days where there will be no live teaching. Teachers will set work on the following dates:

- **Tuesday 2nd March 2020**
- **Wednesday 3rd March 2020**
- **Friday 5th March 2020 (school closed to all students this day)**

Students will still continue to have tutor time from 9am-9.30am everyday next week and be expected to complete work set on their Google classrooms.

Students will be invited into school from Thursday 4th March 2021 at specific times according to their bubbles to take a Rapid flow COVID-19 test which will provide results after 30 minutes (please see COVID-19 help sheet for parents attached). The tests are not mandatory but the government suggests that by undertaking the regular testing of students moving forward will reduce the number of students having to isolate. **Your daughter will need to bring a coat & umbrella for the periods they need to be outside.**



From the 8th March, on the days your daughter is being tested she will require a packed lunch. Students on FSM will receive another voucher for the first week back in order to purchase a packed lunch.

Please note on the days your daughter's year group is being tested the Tutor groups B in all year groups will start the day at 8.30am and Tutor groups Y in all year groups will finish at 4.15pm.

The times of testing for each form are outlined below. Dates of testing for your daughter's year group are enclosed in the attachment to this letter.

Form group	Start Time
B	8.30am
F	9.15am
G	10.30am
BREAK	11.15am
J	11.45am
LUNCH	12.30pm
P	1.15pm
R	2.00pm
T	2.45pm
Y	3.30pm

Staff and Students over the age of 16 must complete their own form however for any students under the age of 16 to facilitate any tests we require parental consent Please complete the attached Google form which must be completed by Tuesday 2nd March 2021: https://docs.google.com/forms/d/1_aJY-QZQVM3satwQRikIXdQQ2haM0qTnDK5eFyr0GCc/edit?usp=sharing

The yr 11-13 mocks will go ahead remotely from Friday 5th March to Monday 15th March 2021 as originally planned.

The actions outlined in the attached document are designed to give us time to establish a COVID-19 testing system within the school. Here is what we know so far about the rapid testing programme recently announced by the government:

- All students will be offered the Rapid COVID-19 test
- Students will **only be allowed** to take the test with parental consent under the age of 16
- All staff will be offered a COVID-19 test during the period Tuesday 2nd - Friday 5th March 2021
- While testing will be optional, we encourage all staff and students to take part
- If someone tests **negative**, they'll still need to follow our social distancing and hygiene measures, which are to stay in their designated bubbles, maintain social distancing, follow COVID-19 guidelines already set out and the wearing of face masks in all communal areas.
- From March 8th all staff and students must wear face masks, which you should provide, in the classrooms. They also need to wear their lanyard so we can easily identify their year group. Should students arrive without their face mask or lanyard

they will be sent home to retrieve it. If your daughter has lost their lanyard please can you organise to purchase a replacement costing £5.00 next week prior to them returning to school. The only students who do not need to wear a face mask are those who are medically exempt (must purchase the exemption lanyard) or doing an activity where it can inhibit them. Obviously when talking to the teacher they can remove their face mask to talk. For those students who lip read we will be working with student support to ensure they are not put at a disadvantage in the classroom.

- If someone tests **positive**, we'll ask them to self-isolate for 10 days along with any siblings and family members who live with them and attend Norbury.
- Students who are identified as a close contact of someone who has tested positive will be required to self isolate for 10 as per the Public Health England Guidelines and can only return providing they have no symptoms (with the exception of loss of taste and smell)
- If you live in a Surge testing area you are required to take a PCR test at the mobile testing station in your locality and isolate until your receive the results before returning to school.

Thank you so much for your continued support as we respond to this evolving situation. We look forward to welcoming all students fully back to school on Tuesday 16th March 2021 so please ensure you read the two attachments to this letter regarding the COVID 19 self-testing procedure, how to take a COVID 19 lateral flow test and discuss this with your daughter.

Any concerns or queries please refer to your daughter's form tutor in the first instance.

Yours Sincerely

Mrs M Hayden
Headteacher