# **Key Stage 5 Information Technology (IT)**

# Pearson BTEC Level 3 National Extended Certificate in Information Technology

### Overview

The extended certificate in IT has been introduced to allow students to upskill their ICT knowledge. This qualification is designed for learners who are interested in an introduction to the study of creating IT systems to manage and share information, alongside other fields of study, with a view to progressing to a wide range of higher education courses, not necessarily in IT.

### Year 12 IT

In year 12 students work on Unit 1: Information Systems. This is externally assessed by exam in May/June. They also learn database management using Microsoft Access, developing an understanding of how to produce relational databases, queries and forms as well as other complex tasks. This unit is finalised with a 2-session, 5-hour exam set by the examination board and marked externally.

### **AUTUMN TERM 1**

Digital devices in IT systems Learning DBMS practical skills

### **AUTUMN TERM 2**

Ethical issues
Operating online
Learning DBMS practical skills

### **SPRING TERM 1**

Impact of IT systems
Protecting data and information
Learning DBMS practical skills

### **SPRING TERM 2**

Transmitting data Learning DBMS practical skills

## SUMMER TERM 1

Revision for exam Learning DBMS practical skills

### **SUMMER TERM 2**

Completing a controlled assessment practical for Unit 2 (5 hours in total) Completing an externally assessed written exam for Unit 1

### Year 13 IT

In year 13 students complete the internally assessed units. These include Unit 3 - Creating Systems to Manage Information - which allows students to research social media platforms with a view to understanding how their use can enhance a business.

They create their own business online, displaying statistical information about running a social media page from a business perspective. They also complete Unit 5 which is another coursework-based unit which explores the use of Microsoft Excel to investigate data modelling and how it can be used in the decision-making process.

### **AUTUMN TERM 1**

Learning how to use Excel and all of the complex features

### **AUTUMN TERM 2**

Completion of the coursework for Unit 5

A1 Stages in the decision-making process

A2 Spreadsheet features used to support data modelling

A3 Using data modelling to consider alternatives

A4 Evaluating models

A5 Documenting and justifying decisions

**B1** Functional specification

B2 Spreadsheet model design

B3 Reviewing and refining data model designs

C1 Developing a data model solution

C2 Testing the data model solution

C3 Reviewing and refining the data model solution

C4 Skills, knowledge and behaviours

### **SPRING TERM 1**

A Explore the impact of social media on the ways in which businesses promote their products and services

B Develop a plan to use social media in a business to meet requirements

### **SPRING TERM 2**

C Implement the use of social media in a business Finalise coursework to be sent off

### **SUMMER TERM 1**

Revision for retakes of Unit 1