



# Person Specification

## Cover Supervisor

Selection Criteria	Assessment Method
Qualifications	
Essential: <ul style="list-style-type: none"> <li>• GCSE Maths and English grade C and above or equivalent</li> </ul> Desirable <ul style="list-style-type: none"> <li>• Teaching and Learning qualification</li> </ul>	Application form and Certificates
Experience	
Essential <ul style="list-style-type: none"> <li>• Experience of working with students in a formal setting without immediate supervision</li> </ul> Desirable <ul style="list-style-type: none"> <li>• Experience of working in a school with KS3,4 and 5 pupils</li> </ul>	Written statement and Interview
Professional Knowledge and Understanding	
Essential <ul style="list-style-type: none"> <li>• Ability to effectively manage student behaviour in accordance with the schools behaviour management policy and procedure.</li> <li>• Knowledge of best practice and procedures for safeguarding children and young people</li> <li>• Ability to adhere school policies and procedures relating to health and safety, confidentiality and data protection</li> </ul> Desirable <ul style="list-style-type: none"> <li>• Knowledge of the new exam standards</li> <li>• Good ICT skills</li> </ul>	Written statement and Interview
Professional Qualities	
Essential <ul style="list-style-type: none"> <li>• Ability to work effectively as part of a team and to form positive professional relationships with colleagues</li> <li>• Ability to empathise and be positive with young people.</li> <li>• Able to engage constructively with, and relate to, a wide range of young people from different backgrounds</li> <li>• Ability to work under pressure and to demonstrate initiative and resilience to adapt to changing circumstances.</li> <li>• Committed to the continuing professional development of self and others within the school</li> </ul>	Written statement and Interview